

SHERBORNE TOWN COUNCIL

To: The Town Mayor and all Members of Sherborne Town Council
Youth Advisors, the Public and Press

Dear Member

TOWN COUNCIL MEETING

YOU ARE HEREBY SUMMONED to attend the Monthly Meeting of the SHERBORNE TOWN COUNCIL to be held in The Manor House, Newland, Sherborne, at **6.45 p.m.** on **MONDAY 9 APRIL 2018** for the transaction of the following items.



Trevor Savage
Town Clerk
5 April 2018

AGENDA

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Council, during which time members of the public may speak. During the course of the meeting, members of the public and elected representatives of other Councils may indicate they wish to speak, and, at the discretion of the Mayor, and with the approval of Members, they may be allowed to do so on points of information only. The Council may on occasions invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove beneficial to the Council. Standing Orders will need to be suspended to accommodate the above.

1. PUBLIC SESSION

- 1.1 Representation from Sherborne Police Station
- 1.2 Representations from Members of the Public

2. REPORT FROM COUNTY COUNCILLOR

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Dispensation Requests must be submitted using the approved form and Members are reminded of their obligations to declare their interests in the following items and to indicate the action they will be taking when the item is considered as per the National Association of Local Councils (NALC) Model Code of Conduct which has been prepared to comply with the requirements of Section 27 of the Localism Act 2011.

5. MINUTES

To approve as a correct record the minutes of the Town Council Meeting held on 19 March 2018 (copy attached).

6. MAYOR'S ANNOUNCEMENTS

7. COMMITTEE MINUTES

To receive the minutes of the Plans Committee Meetings held on 3 April 2018 (to be tabled at meeting).

8. FINANCE AND RESOURCES

- 8.1 Payment Schedule** – To receive and approve the payment schedule (to be tabled at meeting).
- 8.2 Bank Balances** – To receive a statement of bank balances (to be tabled at meeting).
- 8.3 Grant Application** – Sherborne Twinning Association (Raleigh 400) (*) (paper attached).
- 8.4 Grant Application** – Sherborne Area Refugee Support (*) (paper attached).
- 8.5 Outstanding Debts** – To consider writing off an outstanding debt (paper attached).

Supporting papers and/or accounts for the above organisations (*) can be viewed by contacting Sue Woodford in advance of the meeting.

9. SHERBORNE TOWN COUNCIL ADVERSE WEATHER MANAGEMENT PLAN

To consider a report recommending the formation of a Working Group to review the STC Adverse Weather Management Plan (paper attached).

10. CENTENARY MARKING THE END OF WORLD WAR 1

To receive a report and consider if STC wants to form a Working Group to put in place arrangements to mark the centenary of the end of World War 1 (paper attached).

11. SHERBORNE TOWN COUNCIL FORWARD PLAN 2015 – 2019

To receive and note a progress report (paper attached).

12. PACK MONDAY FAIR 2018

To consider a request from the organisers of Pack Monday Fair to use part of Pageant Gardens over the weekend before Pack Monday for a music event and to hold a craft fair during Pack Monday (paper attached).

13. REPORTS FROM COMMUNITY AND LOCAL ORGANISATIONS

Councillors, in their capacity as Town Council Representatives on outside bodies, are requested to advise the Chairman of Council or the Town Clerk in advance of the meeting if they wish to make a report under this heading.

14. PLANNING APPLICATIONS

WD/D/18/000389

Proposed internal alterations and removal of various courtyard structures.

88 CHEAP STREET, SHERBORNE, DT9 3BJ.

15. EXEMPT BUSINESS

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admission to Meetings) Act 1960.

15.1 SHERBORNE TOWN COUNCIL STAFF ANNUAL REVIEW

To consider a confidential report following the annual staff review process (paper attached).

15.2 DIGBY HALL BAR FRANCHISE

To consider an update report in relation to the future provision of the service (verbal report).