

SHERBORNE TOWN COUNCIL

Minutes of the meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Sherborne, on Monday 17 September 2018 at 6.45 p.m.

Present: Cllr D Elliott (Town Mayor)
Cllrs, J Andrews, J Carey, S Greene, A Hall, M Hall, R Legg,
J Pentolfe, K Pike and J Warburton

In attendance: Mr T Savage (Town Clerk)

Youth Advisors: Annabel Mortimer and Emilie Tubbs from – Sherborne Girls

60. PUBLIC SESSION

- 60.1 Police Report – Sgt Want was not able to attend due to operational need but had provide the Town Clerk with the figures for August which totalled 35 crimes which was lower than the monthly average this year which has been around the late 40's. The figures included 2 burglaries, 4 criminal damage, 1 fraud, 1 drug, 1 harassment, 8 thefts, 2 vehicle crimes, 4 sexual offences and 12 violent crimes (threats/domestic/assaults).
- 60.2 Cllr Andrews informed STC of the continuing success of the sports club at the Terrace Playing Field. **Sherborne Tennis Club** junior membership is in excess of 250 with three youngsters all performing at elite level within the sport with one ranked in the top 4 for their ager group in the Country. **Sherborne Rugby Club** has now produced 6 players that have played in the Premier League as professional players with 3 featuring for Premier Teams at the weekend. A significant achievement for a small rural Rugby Club.
- 60.3 Cllr M Hall informed STC that the Shadow Dorset Council Executive had met earlier in the day to consider a number of reports and had rejected the West Dorset District Council Project Board Report relating to the transfer of assets from WDDC to the Town Council. This was the final outcome following 2 years of discussions between WDDC and the Town Councils. Cllr hall also reported that a report relating to Grants to Voluntary Groups was supported confirming that funding in 2019/20 would remain as in 2018/19 but that detailed reviews would be carried out in 2019/20.

61. REPORT FROM COUNTY COUNCILLOR

- Cllr Andrews reported that the small garden and area of land at the opening of the Barton Farm secret garden belonged to Dorset County Council (DCC) and that DCC are developing a design for this area so that it links in well with the new secret garden path.
- The Parking Review is not progressing in full pending the formation of Dorset Council but there are proposals coming forward for changes to the Road Traffic Order with additional provision being provided with timed parking but that on street parking meters will not be introduced in Sherborne.
- The Puffin Crossing proposal for Bristol Road is now in the public consultation phase and if there are no objections it could be installed in the 2018/19 financial year.
- The loss of the 57 Bus continues to be a concern for the Town. Nordcat had attended a public meeting held in the West End Hall and they have confirmed that they could possibly provide a service, but a new bus would be required. There is an opportunity to secure £5,000 capital funding and £2,000 revenue funding through DCC but the capital funding would need to be match funded locally. A good second-hand bus would cost £15,000. DCC's Councillor for rural parishes surrounding Sherborne is making approaches to all Parishes seeking support. Cllr Andrews suggested that Nordcat are asked to present proposals at the 22 October STC meeting and this was supported and the Town Clerk confirm that this would be an agenda item.

- Local Government Reorganisation is happening from 1 April 2019 with much work presently taking place. There will be a period of stability followed by a period of transition. Service delivery will continue and a further £1.4m has been approved for highways issues such as gully clearing. A further £3.7m has been identified as being required per year for the next 5 years to maintain the road network in Dorset and this is being considered for inclusion within the future budget programme being developed.

62. APOLOGIES FOR ABSENCE

Apologies were received from: Cllrs Birley and Cook.

63. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Councillors were reminded of their obligations to declare their interests in the following items and to indicate the action they will be taking when the item is considered in accordance with the National Association of Local Councils (NALC) Model Code of Conduct prepared to comply with the requirements of Section 27 of the Localism Act 2011.

63.1 Cllr Elliott, Cllr M Hall and Cllr Legg declared an interest in Agenda Item No. 7 as District Councillors.

64. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 30 JULY 2018

It was PROPOSED by Cllr Warburton and SECONDED by Cllr A Hall and AGREED (10 in favour, 1 non-vote) that:

The Minutes (Appendix A), having been circulated to Members prior to the meeting, were taken as read and approved as a correct record, subject to a minor change at Item 40.2 with the addition of an ‘e’ within the name ‘Mike Keateing’

65. MAYORS ANNOUNCEMENTS

None

66. PLANS COMMITTEE MINUTES

Cllr Pike briefed members on the committee meeting of 6 August and 3 September 2018 after which it was PROPOSED by Cllr Pike and SECONDED by Cllr Andrews and AGREED (8 in favour and 2 non-votes) that:

The Minutes of the Plans Committee (Appendix B and C) held on 6 August and 3 September were received and adopted.

67. FINANCE AND RESOURCES

67.1 Payment Schedule

Members sought clarification of some items within the schedule, after which the paper was noted (see Appendix D) and it was PROPOSED by Cllr A Hall and SECONDED by Cllr Carey and AGREED unanimously that:

That for the period 30/7/18 to 17/09/18 payment of Cheque (108300) of £307.13, Credit Card Payments of £1,745.77, BACS Payments of £79,282.10 and Direct Debits amounting to £8,042.10 be approved from the Town Council Current Account and that for the period 30/7/18 to 17/09/18, BACS Payment of £5,189.40 and Direct Debits of £1,226.57 be approved from the Digby Hall and Library Account.

67.2 Bank Balances

The paper was noted (Appendix E) and it was PROPOSED by Cllr Elliott and SECONDED by Cllr Andrews and AGREED unanimously that:

The Bank Balances/Reconciliations for Sherborne Town Council and the Digby Hall and Library as of the 31 July and 31 August 2018 are approved.

68. GENERAL POWER OF COMPETENCE

Members were in receipt of a report (Appendix F) recommending that a resolution is passed confirming that Sherborne Town Council meets the required criteria for the General Power of Competence and it was clarified that STC must re-confirm that it meets the General Power of Competence at the Annual Statutory Meeting each year to retain the use of the Power.

It was PROPOSED by Cllr Warburton and SECONDED by Cllr Andrews and AGREED unanimously that Sherborne Town Council:

- i) **Confirmed that all twelve serving STC Councillors were elected to the role of Councillor at the May 2015 Election.**
- ii) **Confirmed that the Town Clerk obtained the CiCA qualification in 2007 and CiLCA Section 7 GPC in August 2018.**
- iii) **Confirmed that the Town Clerk completed a period of self-study prior to obtaining CiLCA Section 7 GPC.**

69. OPEN SPACES PORTFOLIO UPDATE

Members were in receipt of a report (Appendix G) recommending expenditure approval from Reserve Funds for improvement works at the Terrace Playing Fields and Pageant Gardens. Cllr A Hall supported the contents of the report in full as Portfolio Holder but suggested that the refurbishment of the Bandstand should be progressed as soon as possible. Cllr Legg confirmed that it was 25 years ago that any significant refurbishment works had taken place in Pageant Gardens and was very supportive of pressing forward now with the Bandstand as were Cllr M Hall, Cllr Warburton and Cllr Carey. Cllr Andrews suggested that Financial Regulations be suspended to enable officer to proceed with refurbishment of the Bandstand.

It was PROPOSED by Cllr Andrews and SECONDED by Cllr Warburton and AGREED unanimously that Sherborne Town Council:

- i) **Notes the contents of the report.**
- ii) **Approves the work proposed for the Terrace Playing Fields as detailed in Section 3 of the report and delegates expenditure authority of £36,500 from Reserve Funds to the Town Clerk in consultation with the Responsible Finance Officer and the Finance Portfolio Holder, Cllr Pentolfe.**
- iii) **Approves in principle the work proposed for Pageant Gardens as detailed in Section 4 of the report and delegates expenditure authority of £5,000 to finance the production of landscape design plans for the Pageant Gardens proposals and an additional £50,000 for the Bandstand refurbishment from Reserve Funds to the Town Clerk in consultation with the Responsible Finance Officer and the Finance Portfolio Holder, Cllr Pentolfe,**

- iv) **Suspends Financial Regulations to enable officers to proceed with resolutions (ii) and (iii) without obtaining three tenders for the works identified for repairs to the Terrace Playing Field car park and the Pageant Gardens Bandstand.**
- v) **Requests a further report from the Town Clerk and Open Spaces Portfolio Holder in due course detailing the proposed Pageant Gardens landscape design and costings for STC final approval.**
- vi) **Request that the Town Clerk, in consultation with the Responsible Finance Officer and Finance Portfolio Holder Cllr Pentolfe reviews all STC Reserve Funds and presents a report to STC in due course recommending adjustments to the existing Reserve Funds.**

70 SHERBOURNE AREA YOUTH AND COMMUNITY CENTRE

Members were in receipt of a report (Appendix H) the half yearly update report from Sherborne Area Youth and Community Centre (SAYCC) in line with the three year Service Level Agreement (SLA) initiated between STC and SAYCC in April 2017. Members recognised the continuing success of SAYCC and commended the work of the Group.

It was PROPOSED by Cllr Andrews and SECONDED by Cllr Greene and AGREED unanimously that Sherborne Town Council:

- i) **Notes the content of the report and approves the release of the second £5,000 tranche of funding to SAYCC for the financial year 2018/19.**

71. REPORTS FROM COMMUNITY AND LOCAL ORGANISATIONS

Cllr Warburton gave a CPRE and Rendezvous report.

72. EXEMPT BUSINESS

There was no exempt business.

The meeting closed at 8.00 pm.

..... Town Mayor