



Sherborne Town Council

The Manor House, Newland, Sherborne, Dorset, DT9 3JL

Steve Shield Town Clerk
Telephone: 01935 812807
E.mail: s.shield@sherborne-tc.gov.uk
Website: www.sherborne-tc.gov.uk

THE TERRACE PLAYING FIELD REGULATIONS

1. GENERAL

- 1.1 The Council will not be held responsible for any injury, damage or loss arising out of the use of the Terrace by the public.
- 1.2 Clubs are required to have sufficient emergency provision and first aid cover including first aid boxes in the event of any accident, and adequate insurance cover. A copy of the insurance cover must be submitted to the Town Clerk before playing.
- 1.3 Under no circumstances is the Groundsman or any other employee of the Council permitted to accept any form of gratuity or payment for his services.
- 1.4 An application via email or letter to hire a pitch or court will be taken as conclusive evidence of the acceptance by the hirer of all the provisions of these Regulations.
- 1.5 Organised games may be played on those parts of the Terrace outside the official pitches free of charge subject to:
 - (a) the part used being as indicated by the Groundsman; and
 - (b) no interference or annoyance being caused to other users of the Terrace.
- 1.6 Hard balls may not be used upon the Terrace except for organised games and as may be authorised by the Groundsman.
- 1.7 No caravans, or tents, or over-night staying will be permitted on the Terrace, the verges, the car park or any part thereof.
- 1.8 Any dog brought to the Terrace is restricted to the dog walk area only at all times.
- 1.9 Any personal portable electrical equipment brought into the Gainsborough Pavilion must display a current PAT sticker.
- 1.10 Any person who causes damage to Council Property or who misbehaves or persistently causes interference or annoyance to other users of the Terrace may be ordered from the Terrace by the Groundsman, without prejudice to any other action which the Council may take. The Groundsman has full authority over the use of the Terrace Playing Fields at all times.
- 1.11 The Council reserves the right to close the Terrace or any part thereof at any time after notice, and reserves the right to refuse any application for booking or hiring. The Council shall close the Terrace over the weekend preceding Pack Monday

Fair, held on the first Monday after the 10th October annually. Reminders of this will be forwarded to all Clubs and Associations in advance.

1.12 The term “Groundsman” shall extend to include any employee of the Town Council officially on duty on the Terrace.

2. CRICKET, FOOTBALL AND RUGBY

2.1 Pitches will normally be available for hire during the following periods:

CRICKET

Number 1 pitch: From 3rd Saturday in April up to and including last Sunday in September

Number 2 pitch: From 2nd Saturday in May up to and including 2nd Sunday in August

FOOTBALL and RUGBY

Number 1 side: From 1st Saturday in October up to and including 1st Sunday in April

Number 2 side: From 3rd Saturday in August up to and including 3rd Sunday in April

2.2 All bookings must be made at the Town Council Office, The Manor House, Newland, at least 24 hours in advance. If the day of play is a Saturday or Sunday, application must be made by 10.00am on the Friday. Application shall be made or confirmed in writing or via email if so required.

2.3 A series of bookings for Clubs or Associations may be accepted and in the case of such regular bookings, accounts will be rendered monthly. Individual accounts will be rendered for occasional bookings.

2.4 Only in the case where a pitch has been declared to be unfit for play, in accordance with 2.6 below, and no play at all has taken place, will the hire charge be waived and any payment made will be refunded.

2.5 Cancellations by Clubs or Associations will be accepted during office hours at the Town Council Office, The Manor House, Newland, up to 24 hours before the date of play or by 10am on Friday if the day of play is a Saturday or Sunday. Where there are adequate reasons for a cancellation notified within this time limit, the charges may be waived. If a cancellation is made after the time stated the full fee will be charged. If a match is unable to be played due to unsuitable playing conditions, half the fee only will be charged, and the team must notify the Groundsman as soon as possible of this happening.

2.6 Decisions as to whether the pitches are fit for play will be made by the Groundsman who will decide as to the state of the ground as follows:

- for a morning booking by 8.00am
- for an afternoon booking by 10.30am
- for an evening booking four hours before play

If the ground is then considered to be unfit for play he will advise the responsible person by telephone immediately. Any decision regarding the state of the ground

after those times will be a matter for the Club and/or the referee/umpire in consultation with the Groundsman whenever possible.

- 2.7 The use of a pitch shall include the use of two changing rooms, as indicated by the Groundsman, together with the use of the communal washrooms and showers. **Changing rooms are available 30 minutes prior to kick-off and must be vacated not later than 30 minutes after the end of a match.**
- 2.8 All users of changing rooms are required to treat them with respect. They should vacate them in a condition which is reasonable given the prevailing weather conditions. It is the responsibility of the Club to report any incident of damage or breakage at the time to the Groundsman. Charges may be levied for any unreasonable costs incurred with the above.
- 2.9 **NO GLASS** containers of any kind should be taken into the changing rooms as they are a danger to users.
- 2.10 Teams booking pitches and changing rooms will be given priority over any other use.

3. TENNIS

- 3.1 Tennis provision is run by Sherborne Tennis Club operating a Pay & Play Scheme. Details are available from the club on 0844 8449870 or 07403 025881.

4. USE OF CAR PARK

- 4.1 No vehicle shall be parked on the Terrace other than in the Car Park as indicated by signs or lines.
- 4.2 The Car Park shall be used only by bona fide users of the Terrace.

**Town Clerk
January 2020**