

SHERBORNE TOWN COUNCIL

- Every memorial shall be firmly set upon a rectangular concrete foundation, the top of which shall be at ground level. The foundation shall be at least 335mm thick and 335mm deep and 200mm larger than the width of the memorial.
- Memorials shall not exceed 700mm (27.5 ins) in width, 75mm (3 ins) thick and 900mm (35.5ins) in height.
- All joints shall be adequately dowelled with stainless steel dowels and not less than 150mm long and 16mm in diameter.
- All memorials (including any vase which if inscribed is also regarded as a memorial) shall have the grave space reference number inscribed in 18mm high characters on the rear side near the base. The inscription of any advertisement or name of the stonemason will not be permitted.
- All memorial works shall be carried out by a member of the National Association of Memorial Masons.
- Vases and other containers for flowers shall be of suitable and durable material to the satisfaction of the Town Council. They shall be kept on the concrete plinth in front of the memorial or, preferably be incorporated in the memorial stone. The Town Council reserve the right to remove any vase or other container not complying with this regulation. Silk flowers or plastic flowers shall not be permitted.
- A memorial of any description is the responsibility of the owner and the Town Council cannot be held responsible for any loss or damage. Should the memorial become unstable it is the responsibility of the owner or family to arrange without delay for its re-erection.



SHERBORNE CEMETERY

REGULATIONS

This leaflet is to help you through the process of an interment at Sherborne Cemetery, and in due course the placing of a memorial on a purchased grave space. The Cemetery is the responsibility of Sherborne Town Council, who is the burial authority for Sherborne.

- Funeral Directors will make arrangements direct with the Town Council, in accordance with Sherborne Cemetery Regulations (By-laws), a copy of which has been issued to all Funeral Directors.
- It will usually be possible to book the date and time requested by the family during the normal working day from Monday to Friday. However, if an interment has already been approved for the same morning or afternoon on a particular date, every effort will be made to accommodate a suitable alternative date and time
- Fees are payable at the current rate approved by the Town Council. They apply where the person to be interred was, or immediately before their death, a parishioner of Sherborne or, in the case of a stillborn child, where the parents were such. In all other cases the fees will be doubled e.g. for non-Sherborne residents, unless the burial rights and memorial rights were originally purchased at parishioner rate.
- The Cemetery is maintained by the Council's staff. Memorials are the responsibility of the family as outlined later in this leaflet.
- When a further interment is to take place in an existing grave, the Funeral Director (or a member of the family) will visit the grave **prior** to the interment to agree it is the family grave.
- In these cases a memorial, headstone or kerb set is likely to already be in place, and the Funeral Director or family will arrange for the memorial's removal **prior** to the further interment in the grave and for it to be stored until it can be re-erected.
- It is advised that a memorial should not be placed on a grave following an interment for approximately two months. This allows for the grave to be topped up as it settles, and will enable the memorial to be erected safely in the interests of its long-term stability. When the ground is level the grave will be turfed or seeded.

- There is a tap in the Cemetery for the supply of water for flowers or the cleaning of memorials.
- It is an offence to bring dogs into the Cemetery.

REGULATIONS FOR MEMORIALS

Erection of Memorials

- No memorials will be permitted unless an exclusive right of burial has been granted for the grave space.
- No memorials may be erected unless application has been made to and approved by the Town Council. A drawing showing the form and dimensions of each memorial and the inscription thereon shall be submitted with the application, which shall be deposited for seven days for consideration.
- The position and direction of all memorials shall be subject to the orders of the Town Council.
- Inscriptions with dates on memorials shall **only** refer to the remains of those laid to rest in the Cemetery.

Guidance and Regulations for New Memorials

- All new memorials shall be of materials that will bear continuous exposure to the weather. Memorials constructed of wood, concrete, artificial stone, terracotta, china, porcelain or marble, or of any other materials, which in the opinion of the Town Council is unsuitable or incongruous with its surroundings, will not be permitted.
- Stones, rails, chains or anything to enclose or to define any area of the grave space, or the planting of any flowers or shrubs will not be permitted.